

**Preamble:**

M.P. Financial Corporation proposes to construct a building on its under mentioned plot at Ujjain. The Built up area should be in acceptable norms laid by Town & Country Planning / Ujjain Municipal Corporation, Applications are invited from architectural consultancy firms which should have minimum experience of 10 yrs and have successfully executed at least two commercial projects having constructed area of not less than 1500 Sq. Mtrs. each during the past five years for preparation of complete architectural plan.

Requisite information of the project is as under:

<b>S No.</b>	<b>Particulars</b>	<b>Details</b>
1	Plot location	Plot No. 158, Dussehra Maidan Scheme, Opp. PWD Office, Dewas Road, Ujjain developed by UDA, Ujjain.
2	Size & area of plot	$(9.58 \text{ mtr.} + 13.10 \text{ mtr})/2 \times 41.50 \text{ Mtr.}$ = 470.61 sq. mtr
3	Permissible built-up area on Ground Floor	235 sq. mtr. App.
4	Maximum built up area on all floors	470.00 sq. Mtrs. App.
5	No of floors	Three (G+Two)
6	Purpose	Office cum residential
7	Height restriction	12 Mtrs. with 1.5 FAR

**Pre- qualification:**

MPFC is looking for an architect/consultant, firm, company whose proprietor, or main partner, or promoter director should have minimum experience of 10 yrs and have successfully executed minimum two office / commercial complex projects with constructed area of not less than 1500 Sq. Mtrs. each (hereafter referred as consultant), and also undertaken the work as project Management Consultant.

The architect consultancy firm should have their establishment at Ujjain or within radius of 75 kms from Ujjain for close monitoring of the project.

**Scope of work:**

The consultant shall be responsible for:

- a) Structural designing of building;
- b) Developing complete conceptual plans, specifications etc. which should be suitable for getting it approved from various applicable competent authorities,
- c) Getting the construction map approved from Ujjain Municipal Corporation.

- d) Preparation of complete technical specifications and cost estimation and carry out the Project Management Consultancy work till completion of the project.

**Mode of submission of proposals.**

- The interested parties may submit their application by e-mail only at [mpfc.arch@gmail.com](mailto:mpfc.arch@gmail.com) in the prescribed application form affixing the rubber stamp of the firm/company, **on or before 8<sup>th</sup>, October, 2018 by 5.00 pm** along with brief conceptual plan of proposed building.
- MPFC does not take any responsibility for the late receipt of application due to delay by any reason. Application should be sent by e-mail only.
- MPFC reserves right to accept/reject any or all the received proposals without assigning any reason thereof.
- Site visit if required shall also be arranged with prior intimation to the Regional Manager, M P Financial Corporation, 146 Mangal Colony, Ujjain at Phone Nos. 0734-2519206 and +91 98260-59450.
- Application will be sorted by the Corporation based on eligibility criteria and conceptual plan submitted. Shortlisted applicants will be called for presentation along with their brief conceptual plan. The date of presentation will be communicated separately to the shortlisted candidates.

### Application Form

S No	Particulars	Details			
1	<b>Name of the Applicant/ Main promoter/ CEO</b>				
2	<b>Name of Firm/ Company / Individual</b>				
3	<b>Date of incorporation/ commencement of business</b>				
4	<b>Address along with telephone, fax &amp; e-Mail address</b>				
	<b>Head Office:</b>	<b>Branch office :</b> (if any)			
	Telephone:	Telephone:			
	Fax:	Fax:			
	E-mail:	E-mail:			
5	<b>Name, addresses and other details about all the directors / partners/top executives</b>				
	Director/partner/ Executive	<b>Details</b>	<b>Brief resume, past experience</b>		
5.1	<b>Name</b>				
	Address				
	Telephone no.				
	Mobile no.				
	E-mail address				
	Educational qualifications				
	Post Held				
5.2	<b>Name</b>				
	Address				
	Telephone no.				
	Mobile no.				
	E-mail address				
	Educational qualifications				
	Post Held				
6	<b>Details of previous and current assignments, in the following format</b>				
	Name of Client	Constructed area, location & nature of work	Actual construction cost Rs. in Lakh	Date of commencement of work	Date of completion of work
	i				
	ii				
	iii				
	<p><b>NOTE:</b> (i) Applicant must provide documentary evidence with regard to fulfilling eligibility criteria i.e. minimum ten years experience of working as an Consultant.</p>				

<p>(ii) Applicants are expected to provide information in respect of eligible projects only i.e. the projects cited must have constructed area of not less than 1500 Sqr Mtrs.</p> <p>(iii) If required, entry field for S.No. 5 &amp; 6 can be extended for providing necessary information.</p> <p>(iv) I hereby solemnly verify that the facts stated in the above application form are true and correct to the best of my knowledge and belief and nothing in the above application has been concealed or misstated.</p>
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I hereby abide by all the terms and condition laid by the MPFC.

**Signature** (Scanned image)

**Name of applicant**